

# FCA Terms of Reference

## National Trainer for ALLY Fellowship Programme

### FOR

#### THE NETWORK FOR RELIGIOUS AND TRADITIONAL PEACEMAKERS' PROJECT

#### Amplifying Leadership of Local Youth in Preventing Violent Extremism in South Asia (ALLY)

## 1. Background

The European Union-funded project *Amplifying Leadership of Local Youth in Preventing Violent Extremism in South Asia (ALLY)* is organising a Fellowship Programme for 60 youth (15 from Bangladesh, India, Sri Lanka and Pakistan each). These youth will be trained as a multiplier on conflict transformation, advocacy, training facilitation and online constructive campaigning through a phased capacity development programme (planned to include an online workshop, one in-person national workshop and one in-person regional workshop).

Acting upon the positive roles of youth-led civic engagement related to peacebuilding, the fellows are expected to deepen their knowledge, skills and attitudes to contribute to transforming the conflicts and address factors of violence and preventing violent extremism in the four countries and regionally. The programme will develop their capacities to engage diverse stakeholders including other youth, decision-makers, religious actors and the media in positive and nonviolent approaches to promote a culture of peace and constructive narratives on diversity and work with communities in order to prevent violent extremism. The fellowship supports youth action as it does not only provide theoretical tools, resources and guidance but provides accompanying support throughout as youth design and implement action at local, national, and regional levels.

The fellowship programme is a key component of the ALLY project which a youth-sensitive initiative, focused at amplifying the youth voices and actions in addressing diverse factors of violence and Preventing Violent Extremism (PVE) in Bangladesh, Sri Lanka, India and Pakistan. The project aims at increasing knowledge of the push and pull factors, enhancing the multidimensional capacity of youth leaders and their strategies, and strengthening multi-stakeholder partnerships to prevent violent extremism in South Asia. The project primarily targets youth as agency-holders and strategic allies to media and decision-makers, to increase outreach for youth-led initiatives and constructive narratives that value the religious, ethnic and cultural diversity of the region. The project contributes to filling the gap of context-specific resources and collaborative regional actions on PVE in South Asia, strengthening not only regional but also national level networks and youth movements.

The 2,5 year EU-funded ALLY project is implemented by the Network for Religious and Traditional Peacemakers/ Finn Church Aid, UNOY Peacebuilders, Rural Development Society (India), Centre for Communication and Development of Bangladesh (Bangladesh), Youth Development Foundation (Pakistan), and Sri Lanka Unites (Sri Lanka).

## 2. Principal duties and deliverables

The primary objective for the national trainer of ALLY Fellowship Programme is **to contribute to the design and co-facilitate a 2 day online training, review national policy brief, support and mentor the fellows during their first action implementation period supported by in person meetings** if the COVID-19 situation allows. The national trainer will work in one of the focus countries of the project (Sri Lanka, Bangladesh, Pakistan or India). The work is carried out in collaboration with the lead trainer and project staff in **July-December 2021**.



The National Trainer will:

- Co-design the national training curriculum together with lead trainer, other national trainers and project staff.
- Co-facilitate 2 day national online training.
- Provide practical support and mentoring guidance during the first implementation period post the national trainings, supported by in-person meetings if the COVID-19 situation allows.
- Review national policy brief.
- Contribute to the overall monitoring, evaluation and reporting of the national training component.

The methodological approach for the training programme will be non-formal education, characterized by a needs orientated, learner centered, flexible, adaptable, and inclusive as well as a planned process. The national trainer ensures that the fellows receive required capacity and mentoring support contributing also to the overall project goal.

### 3. Expected engagements, deliverables, indicative timeframe

5 July – 7 July 2021: Co-design of the National Training (0,5 day)

8 July – 22 July 2021: Facilitate in-country training workshop session on specified days (2 days)

22 July – 31 July 2021: Review policy brief (0,5 day)

July - December: Practical and mentoring support to the ALLY fellows during implementation phase, including through in person meetings if the covid-19 situation allows (5 days)

December 2021: Monitoring and reporting (0,5day)

### 4. Deliverables and Payments

Deliverables	Payment %
Upon successful completion of trainings	50%
Upon approval of final report	50%

### 5. Skills and qualifications required (Eligibility Criteria)

The trainer will be appointed by FCA/Network. The following expertise shall be required by the trainer for the successful conduct of the training sessions:

- Motivation and at least two practical examples of training on PVE/peacebuilding, based on the methodology of non-formal education.
- Citizen of and/or extensive working experience in the country applying for. Should be available nationally for the in-person meeting opportunities.



- Strong knowledge of peacebuilding and PVE dynamics in the country (India, Sri Lanka, Bangladesh or Pakistan respectively).
- Demonstrate experience in successful facilitating/conducting trainings.
- Experience in interfaith engagements or rights-based action or development initiatives across religious denominations/communities.
- Prior experience to support or mentor work on peacebuilding/PVE with youth and demonstrated ability to motivate youth in the community level.
- Strong communication and networking skills, including with diverse groups such as policymakers, media professionals and religious leaders.
- Feels comfortable using English as the main language for communicating with wider training team. Ability to speak local language essential.
- Access to a stable internet connection and ability to use online platforms.
- Availability to commit to the entire training period July-December 2021.

These are minimum requirements and evidence must be included in the application form and/or in CV. If no evidence of fulfilling the minimum requirements is found in the documentation, the bidder will be disqualified.

## 6. Remuneration

The National Trainer will be paid a fee of **1487,50 EUR** (inclusive of all costs) in total for successfully completing national training component and follow up support. Further, accommodation, national travel and catering related to the in-person meeting possibilities will be discussed separately and covered by the project.

## 7. Bids assessment

All applications (comprised of application form including CV) will be scored on a 0 to 30, with a minimum score of 10 needed for consideration:

Qualitative award criteria		
Main Criteria	Scoring methodology & Scores	
Methodology for designing the training as outlined in the Application task.	Accessibility and relevance of the modules and knowledge in them.	10 points
Expertise on training in PVE and peacebuilding, including work with youth	Demonstrated expertise (both possible academic background as well as practice).	10 points
Context specific knowledge, including local language skills and English skills	Demonstrated expertise.	5 points
Experience in interfaith engagements or rights-based action or development initiatives across	Demonstrated expertise	5 points

religious denominations/communities.		
Prior experience to support or mentor work on peacebuilding/PVE with youth and demonstrated ability to motivate youth in the community level.	Demonstrated expertise	5 points
Strong communication and networking skills, including with diverse groups such as policymakers, media professionals and religious leaders.	Demonstrated expertise	5 points

## 12. Terms of contract

- The trainer is responsible for payment of all social costs, other employment related costs and for all other liabilities of a statutory nature.
- The trainer will have to abide by FCA Code of Conduct, Child Safeguarding policy and any other relevant policies.
- Copyright for the products will remain with FCA.

## 13. Submission process

More information about the assignment and the assignment timeline is outlined in the Term of Reference. To apply, interested parties should fill the [Application Form](#) by **Sunday, 20th June 2021, 11:59 pm** Bangkok time. If you have any questions, please write to Mr Mridul Upadhyay ([mridul.upadhyay@unoy.org](mailto:mridul.upadhyay@unoy.org)).

### **Late, incomplete or partial bids will be rejected.**

FCA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

At the time the contract is awarded, FCA reserves the right to increase or decrease the quantity of Goods, Works or Services originally specified in the tender notice, provided this does not exceed the percentage(s) specified in the tender notice, and without any change in the unit prices. If no percentage was determined in the tender notice, the percentage to be taken into consideration by default is 10%.

Tenderer's bid should remain valid for a delay of at least 90 and up to 120 days (according to the estimated amount of the contract). Should a tenderer retract his bid before the delay is up, he shall run the risk of not being considered in a future tender.

FCA has zero tolerance concerning aid diversion and illegal actions and may screen consultants against international lists to ensure due diligence and compliance with Anti-money laundering and Combating the Financing of Terrorism requirements.

